

## Welcome to How to View Your Downloads Folder on a Macintosh

To view your Downloads folder, make sure you are within the Finder. The Finder menu appears at the top left of your screen. To find your Downloads folder, mouse over the Dock and you will see Downloads. Click on that to open. You will see in the Downloads folder a button labeled Open in Finder. Click on that. Now you'll be able to click on any file that's in here. You can also view your Downloads folder or get to your Downloads folder in another way by clicking twice on your Macintosh hard drive that may be on your desktop. If the hard drive isn't on your desktop, I'll tell you in a few seconds how to view it. Once you are in your hard drive, you'll want to click twice on the Users folder. Then click on your name to open your list of folders. You'll see the Downloads folder listed under your name. Click twice to open it. Now you'll be able to click on any files again in your Downloads folder.

If your hard drive does not appear on your desktop, there's a way to get it to show. Go back to your Finder menu, go to Preferences, and make sure under Show These Items on the Desktop, that Hard Disks is checked.

If you have any questions, please contact [oet-help@udel.edu](mailto:oet-help@udel.edu).