How to Connect to an OET Share on a Windows 7 Desktop on Campus

1. Go to the Start menu.

2. Select Computer. The Computer dialog box will open.

3. Within the Computer dialog box that opens, click on the Map Network Drive on the blue menu bar at the top of the box.

4. The Map Network Drive dialog box will open. In the Drive box, choose H: from the drop down menu, if it’s available. If it is not, you can choose any available letter higher than h that is available. If you do not know the path to your files, ask an OET staff member. In the Folder box, type \OETservername\OETsharename as pictured in the image below (e.g., \uno\soe). Verify that the Reconnect at logon box is checked, if you do not want to map the drive again when you log into that computer.
5. Click Finish. Your mapping to the h: drive should now show in the Computer dialog box. You should be able to click twice on the H: drive share (e.g., soe on uno) icon to access your files.

If you have any questions, please contact oet-help@udel.edu, use the help request form at www.oet.udel.edu or call us at 302-831-8162.