# How to Connect to the OET Remote Desktop Server on a MAC

Note: If you are off campus, you will need to download and install the [Cisco AnyConnect VPN from UDeploy](#) to connect to the UD network. Directions for configuring the VPN software are available on [IT's web site](#).
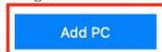
1. If you do not have the latest version of Microsoft Remote Desktop, Download and Install Microsoft Remote Desktop from the Mac App Store.

2. Open Microsoft Remote Desktop and click the **Add PC** button.
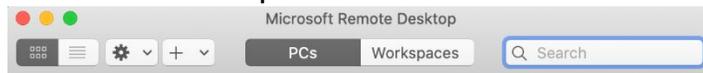
3. On the **Add PC** window, enter **remote.oet.udel.edu** in the **PC name** field. Keep all other setting as is and click the **Add** button.

Add PC

PC name: remote.oet.udel.edu

User account: Ask when required

General | Display | Devices & Audio | Folders

Friendly name: Optional
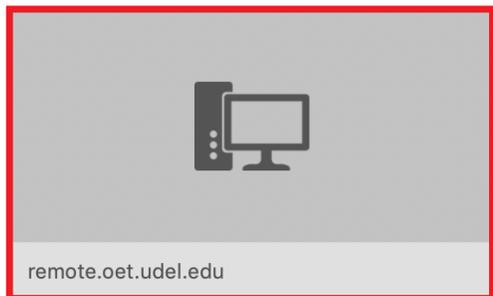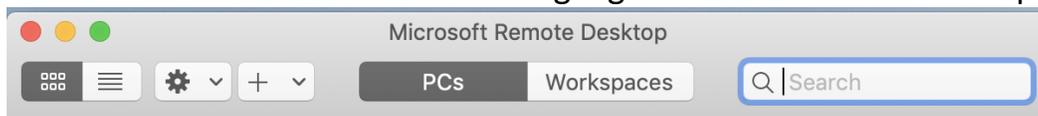
Group: Saved PCs

Gateway: No gateway

☑ Bypass for local addresses

☑ Reconnect if the connection is dropped
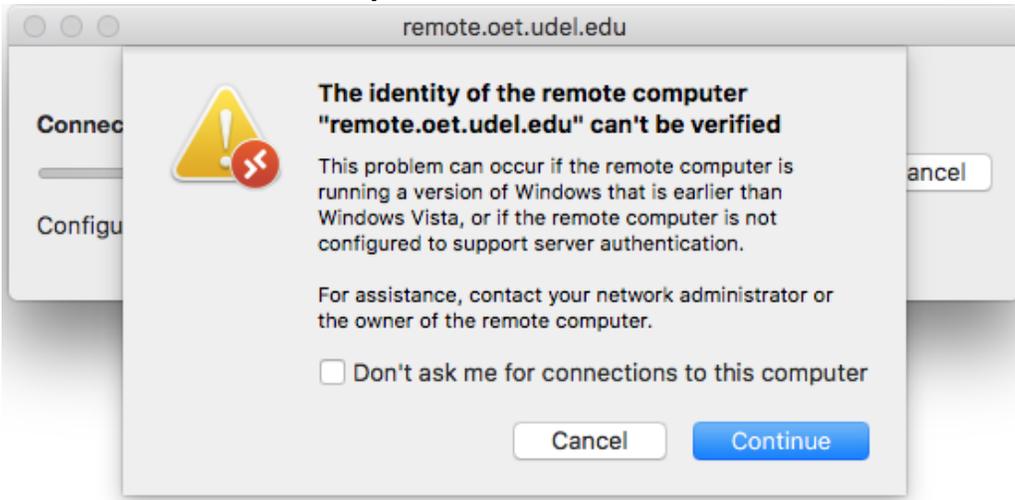☐ Connect to an admin session
☐ Swap mouse buttons

Cancel | Add

4. Make sure **remote.oet.udel.edu** is highlighted and double click to open.

Microsoft Remote Desktop

PCs | Workspaces | Search

remote.oet.udel.edu

5. When you see the box below, check the box to **Don't ask me for connections to this computer** and click on **Continue**.


6. In the **Username Name** field, enter **OET** followed by your OET username. Then enter your password in the **Password** field.
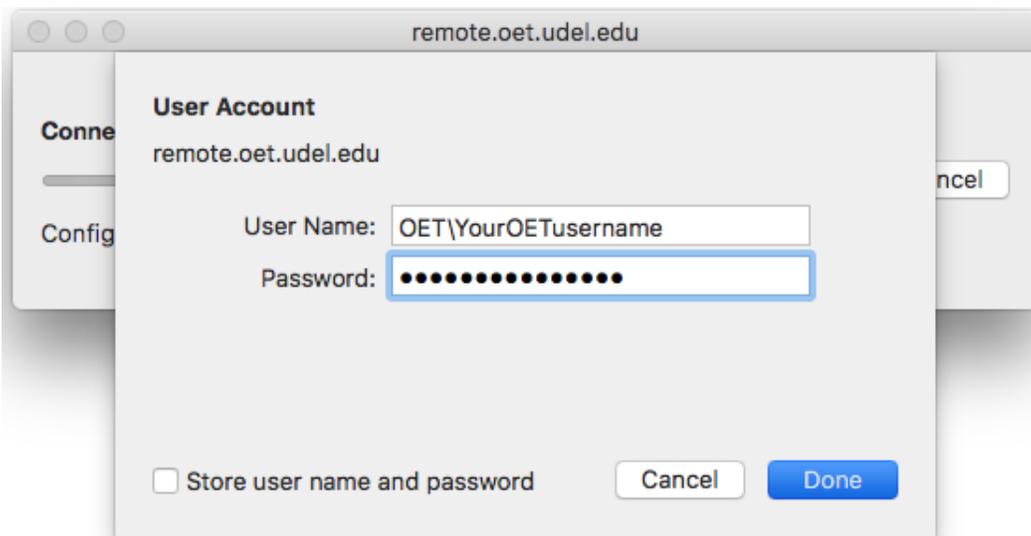
7. Make sure your username is correct in the Windows login page that appears. Enter your password and then click the **arrow** button next to the Password field.
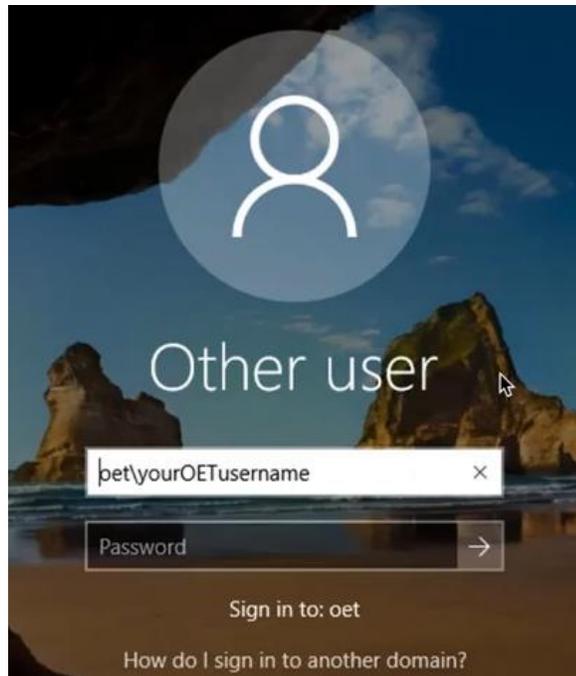
8. When you are ready to log out of the server, click **Microsoft Remote Desktop** in the app menu bar next to the Apple icon. Select **Quit Microsoft Remote Desktop** to exit.
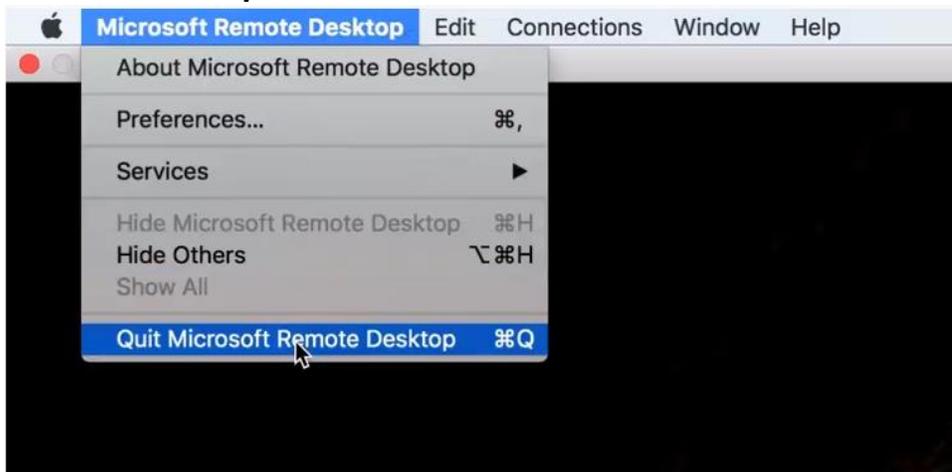
If you have questions, please contact oet-help@udel.edu, use the help request form at www.oet.udel.edu, or call us at 302-831-8162.